

Proforma for sending case of Promotion from JBT/HT/C&V to the post of TGT Science, Home Science and Math

Personal Details

Employee ID			
Name			
Father's Name			
Spouse's Name			
Category			
Date of Birth			
Present Place of posting			
Seniority /Date of appointment (as mentioned in list)			
Date of Regular appointment as JBT teacher		Date of appointment Present District	
Mobile Number		Email ID	

Educational Qualification

Qualification	University/ Institute Name	Subject	Year in which Passed	Marks Percentage
Academic Matric				
Academic 10+2				
Professional /D.ED (with details of teaching subject)				
Academic (with the details of subject in B.A./B.SC./B.Com.etc)				
Academic (with the details of subject in MA./M.SC./M.Com.etc)				
Professional /B.ED (with details of teaching subject)				
Any other specialization (complete details)				

Attach copies of qualification certificates mentioned above

Detail of initial appointment as JBT/PRT by way of Direct/Adhoc appointment

Date of initial appointment as JBT teacher	Mode of Recruitment (Regular/Adhoc/ Contract)	Date of Regularization (if initially appointed on Adhoc/contract)	Merit No. (In case of Direct Regular Appointment)	Remarks (if any)

***Attach copies of appointment/regularization etc.**

whether belongs to SC/ST/BC/OBC/PH (Mention Reserved Category)

- (i) Certified that the facts & figures disclosed above are correct to the best of my knowledge and belief. On finding any misstatement at any later stage, I may be debarred from promotion besides taking disciplinary action against me.
- (ii) It is further certified that I fulfil all the requirements and have essential academic qualifications required for promotional post.

Place:

Date:

Signature of applicant

Recommendation of concerned DDO/BEO/BEOO/DEEO

Signature of DDO with stamp	Signature of BEO/BEOO with stamp	Signature of DEEO with stamp

Last 10 Years ACRS - SUMMARY SHEET

Seniority/Date of appointment (as mentioned in list)		
Name of Employee: & ID		
Designation (Post held)		
Present Place of Posting		
Date of Birth		

Sr. No.	Year	Grading of ACR	Overall Grading	Remarks regarding integrity
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
Total ACRs Available				

Detail of charge-sheeting under Rule-7/8	
Detail Regarding Placement under suspension with Order No. and Date of Competent Authority	
Overall Report Regarding Integrity.	

Signature of the Head of Institution with seal

Counter Signed

No Complaint/Enquiry Certificate

It is certified that..... is working as
..... in.....on regular basis in the Functional/
ACP Level.....Cell.....of Pay Matrix 2016 with the further
addition that No Complaint/Enquiry is pending against the said employee.

Counter Signed

**Signature
Head of Institution
with seal**

No Judicial/Departmental Proceedings Certificate

It is certified that..... is working
as..... in.....on regular basis in the Functional/
ACP Level..... Cell..... Of Pay Matrix 2016 with the further
addition that No Judicial/Departmental Proceedings is pending against the said
employee.

Counter Signed

**Signature
Head of Institution
with seal**

Certification regarding Integrity

It is certified that..... is working as
.....in.....on regular basis in the Functional/
ACP Level..... Cell.....of Pay Matrix 2016 with the further
addition that the work & conduct of said employee remained satisfactory &
Integrity found above Board.

Counter Signed

**Signature
Head of Institution
with seal**

